

189

II

Total No. of Questions – 37
Total No. of Printed Pages – 2

Regd. No.

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Part – III
PUBLIC ADMINISTRATION, Paper – I
(English Version)

Time : 3 Hours]

[Max. Marks : 100

SECTION – A

3 × 10 = 30

Answer any **three** of the following questions :

1. Explain the meaning of Public Administration and its scope.
2. Explain the principles of the Budget.
3. Describe the composition and functions of Union Public Service Commission.
4. Examine the bases of Departmental Organization.
5. Write the features of Prismatic Society.

SECTION – B

8 × 5 = 40

Answer any **eight** of the following questions :

6. Explain the "System" theory.
7. Write the methods of Recruitment.
8. Explain the types of Promotion.
9. Explain how the Budget is prepared.
10. Write the functions of Accounting.
11. What are the Advantages of Division of work ?
12. Write the "Habeas Corpus".
13. Explain the differences between Public and Private Administration.

14. Explain the Lokpal functions.
15. Write the Ombudsman.
16. Explain the "Right to Information Act".
17. Write the advantages of Hierarchy.

SECTION - C

15 × 2 = 30

Answer any **fifteen** of the following questions :

18. Video Conference
19. Private Administration
20. Unity of Command
21. Staff Agency
22. Training
23. Types of Budget
24. Lokayukta
25. Rule of Lapse
26. Classical Theory
27. Bazar Canteen Model
28. Welfare State
29. Ecology
30. Interview
31. Organization
32. Good Governance
33. Planning
34. Office Layout
35. Question Hour
36. Financial Bill
37. Office Records