

Class III COMPUTER SCIENCE WORKSHEET - Chapter 2, 4, 6 (August 2013-2014)

Note: Syllabus for SA1 → Chapter 2, 4, 6

Name: _____

Roll No: _____

Section: _____

Q.1 Fill in the blanks:

1. To type numbers using the numeric keypad on the right side of the keyboard, the _____ key should be on.
2. The first screen which appears when Windows is loaded is called _____.
3. _____ clicking on the icon opens the window.
4. The _____ manages the overall working of the computer.
5. _____ displays the processed information.

Q.2 Write down the names of the keys used for the following:

1. To erase the character to the right of the cursor position _____
2. To move the cursor to the next line _____
3. To place the cursor at the end of the line _____
4. To move the cursor to the top of the document _____
5. To move the cursor or page down by one screen _____

Q.3 Write T for True and F for False:

1. WordPad is a System Software. ☐
2. There are two Enter keys on the keyboard. ☐
3. F12 is a Cursor Control key. ☐
4. Windows XP is the latest version of Windows. ☐
5. Show Desktop button is present on the extreme left of the taskbar. ☐

Q.4 Match the following:

- | | |
|--------------------|---------------|
| 1. System Software | a. Keyboard |
| 2. Application | b. Pen Drive |
| 3. Input Device | c. Windows 7 |
| 4. Output Device | d. Calculator |
| 5. Storage Device | e. Printer |

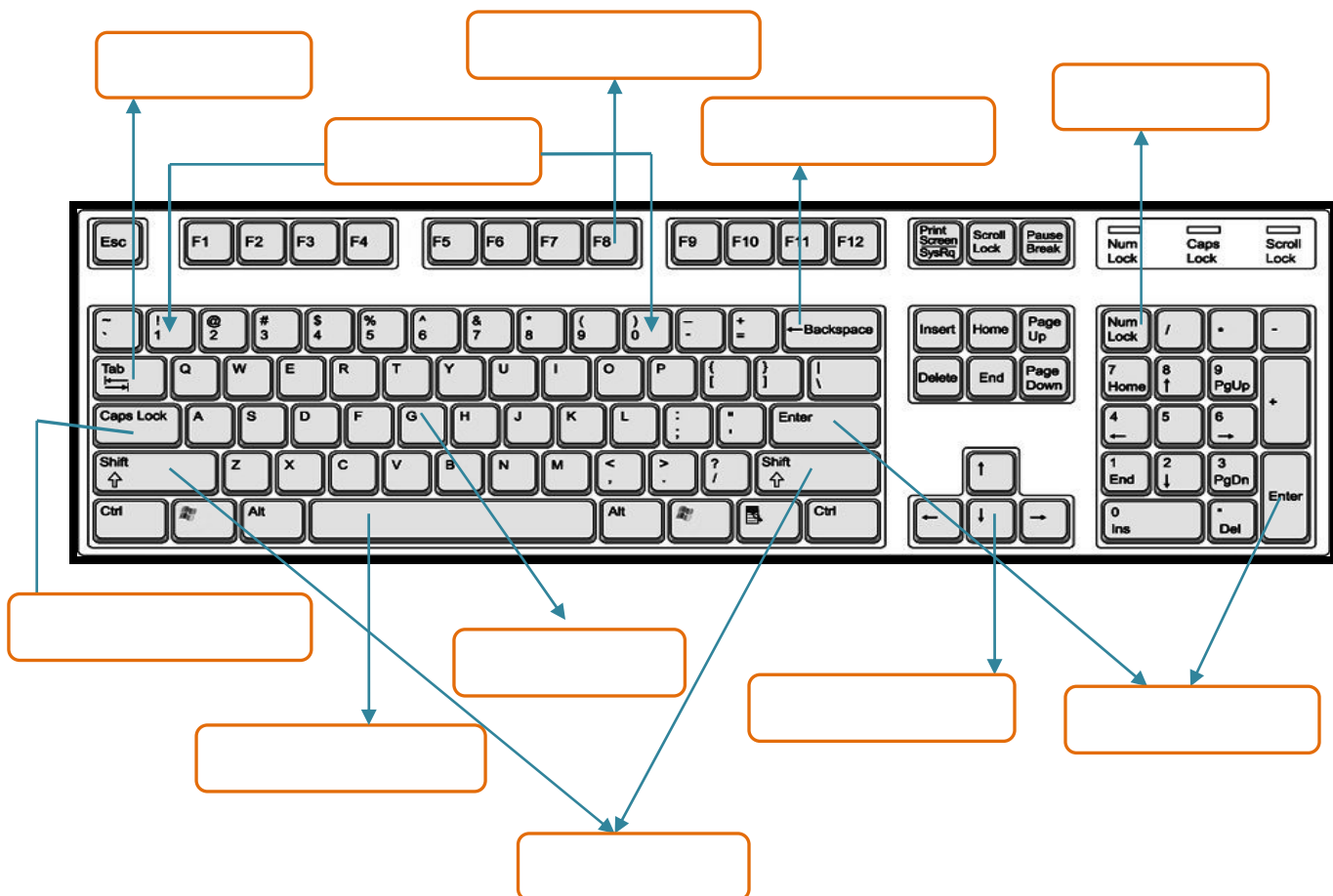
Q.5 Answer in one word or sentence:

1. Which key is used to give spaces between the words?
2. How many function keys are there on the keyboard?
3. Which program manages all the jobs of the computer?

Q.6 Answer the following:

1. Distinguish between System software and Application Software. Give examples.
2. What is a storage device? Give any one example.
3. What is an icon?
4. Write any two uses of Shift key.

Q.7. Write the names of keys given in the following figure:



ANSWERS

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Note: Syllabus for SA1 → Chapter 2, 4, 6

Name: _____

Roll No: _____

Section: _____

Q.1 Fill in the blanks:

1. To type numbers using the numeric keypad on the right side of the keyboard, the NumLock key should be on.
2. The first screen which appears when Windows is loaded is called Desktop.
3. Double clicking on the icon opens the window.
4. The operating system manages the overall working of the computer.
5. Monitor displays the processed information.

Q.2 Write down the names of the keys used for the following:

1. To erase the character to the right of the cursor position Delete Key
2. To move the cursor to the next line Enter key
3. To place the cursor at the end of the line End Key
4. To move the cursor to the top of the document Ctrl + Home
5. To move the cursor or page down by one screen Page Down key

Q.3 Write T for True and F for False:

1. WordPad is a System Software. ☐ F
2. There are two Enter keys on the keyboard. ☐ T
3. F12 is a Cursor Control key. ☐ F
4. Windows XP is the latest version of Windows. ☐ F
5. Show Desktop button is present on the extreme left of the taskbar. ☐ F

Q.4 Match the following:

- | | | |
|--------------------|---------------|-----|
| 1. System Software | a. Keyboard | (3) |
| 2. Application | b. Pen Drive | (5) |
| 3. Input Device | c. Windows 7 | (1) |
| 4. Output Device | d. Calculator | (2) |
| 5. Storage Device | e. Printer | (4) |

Q.5 Answer in one word or sentence:

1. Which key is used to give spaces between the words? Space bar key
2. How many function keys are there on the keyboard? 12 Function keys
3. Which program manages all the jobs of the computer? Operating system

Q.6 Answer the following:

1. Distinguish between System software and Application Software. Give examples.
2. What is a storage device? Give any one example.
3. What is an icon?
4. Write any two uses of Shift key.

Q.7. Write the names of keys given in the following figure:

