

AJ-1325

B.B.A. (Part–III)

Term End Examination, 2021-22

INTRODUCTION TO PC SOFTWARE

(Paper-II) Group-B

Time : 3 hours]

[Maximum Marks : 75

***Note :** Answer any five questions. All questions carry equal marks. Draw diagrams wherever possible to justify answer. Give examples. Write answers to the point. Assume data if required so.*

1. Write the different types of computer along with its features.
2. What is PC ? Write the technical evolution of the computers.
3. What is operating system ? Write the Internal and External commands of DOS.
4. What is database ? Write notes on spreadsheet.
5. Write short notes on :–
 - (a) Data and Ranges in MS Excel.
 - (b) View of worksheet in MS Excel.
6. Define pagemaker desktop. Explain coreldraw an another DTP software.
7. Write the importance of Auto CAD along with its application.
8. Define adobe Photoshop. Explain multimedia software along with its uses.
9. What are the different kinds of virus ? Explain prevention and detection technique for viruses in computer security.
10. Explain the following :–
 - (a) Risk Analysis and Needs of Security.
 - (b) Virus prevention Technique.
 - (c) How viruses are spread ?